

# Columbine Townhouses One Homeowners Association

Board of Directors Meeting Minutes

February 11, 2019

7725 W Glasgow Pl Littleton CO

Meeting was called to order at 5:30 p.m. by Robin Phillips. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Robin Phillips, Faye O'Brien and George Austad

**Board members absent and excused,** Edwin Pedersen, Rumi Engineer

**Contractors present:** David Johnson, CPMG Finance Director

**CPMG Staff:** Virginia Johnson, Association Manager

**Homeowner Forum: 0** homeowner in attendance

## Approval of Meeting Minutes:

- **Motion:** To approve the October 8, 2018 meeting minutes as written was made by Faye O'Brien, seconded by George Austad, and passed unanimously.

**Association Manager's Report:** Virginia Johnson

Virginia provided update on daily operations.

## Business & Discussion Items:

- **Discussion:** The Budget workshop will be held for the Board on April 10, 2019. The board asked CPMG to bring several draft budgets that they can review.
- **Discussion:** The board did training with Finance Director David Johnson on the pay system Strong Room.
- **Discussion:** The board discussed a newsletter – A homeowner is interested in drafting an article regarding dogs.
- **Review:** The board reviewed the email and work order reports

## Financials/Legal:

- **Motion:** To accept the November 2018, December 2018 and January 2019 financials as prepared by CPMG, subject to audit, was made by Faye O'Brien, seconded by Robin Phillips, and passed unanimously.

**Review:** Attorney Status Report was reviewed.

**Adjournment: 6:27 p.m.**

**Next Meeting:** April 10, 2019 at Rumi Engineer's house - 7705 W. GLASGOW PLACE



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*Minutes approved at May 13, 2019 Board Meeting*

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